

**Vision Education & Personnel Committee  
Meeting Minutes for April 18, 2002  
Sacramento Host Airport Hotel  
6945 Airport Boulevard  
Sacramento, California  
10:00am – 4:00pm**

**I. Introductions**

Members Present: Debbie Becker, Louis Bruhnke, and Sean Trask

Non-Members Present: Mercia Brandon and Miranda Swanson

**II. Approval of Minutes for February 27, 2002**

The minutes were approved by consensus.

**III. Information from EMT-I Task Force**

1. Sean distributed a “table of presenters” from the April 3 and 4 presentations from CPS, Chauncey, NR and Prometric regarding EMT-I testing.
2. The group reviewed the criteria and made comments. Each of the testing processes is essentially the same for all of the vendors; however, there is variation in areas such as costs, results, legal support and roll out.
3. Sean asked the group about their thoughts on recertification testing. It was suggested that if a recertification test is eliminated, then a LEMSA-approved refresher course should be required instead.
4. The next EMT-I Task Force meeting will be on May 1 in Sacramento. It is a probability that a decision for a vendor will be made at this meeting.

**IV. Draft Definitions**

1. Nancy will bring the Draft Definitions to the next VLT meeting for review.

**V. Draft Survey for Rural Education**

1. The committee reviewed the survey and made several changes to its format.
  - ✍ Under “provider profile,” add “total,” “First Responder,” and “EMT-II.”
  - ✍ It was suggested to revise the statement of purpose and change it to say “directions,” as well as add more instruction (how to submit, etc).
  - ✍ It was also suggested that the survey should be sent out via e-mail to the LEMSAs in order to ensure a quicker turnaround time.
  - ✍ The process and procedures for the survey will be as follows:
    - 1) development, 2) send to LEMSAs (forward to rural providers, who will give the committee the number of surveys sent out, batch completed surveys and return to EMSA within six weeks. EMSA will call LEMSAs confirming receipt, 3) compile data into summaries, 4) develop conclusions from data, and 4) create recommendations.
2. The Vision Office volunteered to make the appropriate changes to the document, and it will be presented to the VLT at the next meeting.

## **VI. Draft EMT-II Regulations**

1. Sean distributed the draft of the EMT-II regulations, which is the same document that was reviewed at the last Education & Personnel meeting. It is still in the pre-public comment stage, and Sean has not received too many comments on the draft.
2. Comments are due to Sean by May 20.
3. Sean will put together a table of comments and will bring it to the committee for a response at the next meeting.

## **VII. Brainstorming for Remaining Objectives**

### Update Action Plan

#### ? **Review Work Done on Objectives 1, 2A, 2B, 3A, 3B, 4**

1. Objective 1 – Complete
2. Objective 2A/B – Low priority, no interest
3. Objective 3A/B – This objective will be discussed at the next meeting
4. Objective 4 – Complete (survey)

#### ? **Review Objectives 5, 6, 7, 8, 9**

1. Objective 5 – The Vision Office will do some research and bring information to the next meeting
2. Objective 6 – At the next meeting, the committee will discuss the possibility of a short position paper (survey paramedic programs)
3. Objective 7 – This objective is a long-term goal. Miranda will talk to Dr. Tharratt and bring information to the next meeting

## **VIII. Next Meeting**

The next meeting is scheduled for May 22 and the times will be finalized over the list-server.